



Campaign Supplies Order Form

(For Purchase Items)

Organization Name:		
Employee Campaign Coordinator:		
Bill to the Attention of:		
Address:		
City:	Postal Code:	
Telephone:	Fax:	E-mail:

ITEM NUMBER	DESCRIPTION	QUANTITY ORDERED	(\$ PER ITEM (CATALOG))	TOTAL COST
			TOTAL	\$

NOTE: All orders under \$10.00 are C.O.D.

Please send completed order forms to United Way of Northern British Columbia. Completed forms can be e-mailed to: info@unitedwaybc.ca (or) faxed to our Prince George Office (250) 562-8102 (or) to our Fort St. John Office (250) 785-6050. United Way will supply an invoice (including taxes and shipping charges) to your finance department for payment.

DIVISION CHAIR:	DIVISION:
Date Requested:	Date Required:

(For United Way Use Only)

DATE: _____ PROCESSED BY: _____ REQUISITION #: _____

